

USS Turner Joy Group Reservation Agreement

Below is confirmation of your scheduled event aboard the USS Turner Joy. Please read the Group Reservation Information and Policies prior to signing and returning this agreement along with your deposit to secure the date.

Event Date: _____ Event Time: _____ Number of Guests _____

Group Name: _____ Type of Activity: _____

Contact Person: _____ Phone: _____

Alt. Contact: _____ Phone: _____

Contact Email: _____ Alt Contact Email: _____

Address: _____

City/State: _____ Zip Code: _____

Additional Comments:

Food will be served: Yes No Alcohol will be served: Yes No

Event Cost	\$	_____
Admission Cost	\$	_____
Afterhours Fee	\$	_____
Security Deposit (required if answered "yes" to question(s) above)	\$	_____
	Total \$	_____
Reservation Deposit (50% of event cost and afterhours fee)	\$	_____

Group Reservation Information and Policies

Reservations

Bookings are taken on a first come, first served basis. A signed rental agreement and a non-refundable 50% deposit are required to book your date. The remaining 50% fee and security deposit (if applicable) is due 7 days before the event.

Security Deposit

A deposit of \$100 will be assessed for group events serving food and/or alcohol. The \$100 cleaning/damage deposit will be refunded within 20 days of your event providing there is no damage or cleaning charges.

Cancellations and Refunds

The 50% reservation deposit required at booking is non-refundable. If you need to reschedule your event you must let us know at least 2 weeks prior to the original reservation date in order to transfer your deposit. In the event the USS Turner Joy must cancel the event, a full refund of the deposit shall be made and no other amounts will be due.

Alcohol

To serve any alcohol (beer, wine, and hard liquor) a Temporary Banquet Permit is required which can be acquired online at the Washington State Liquor Control Board website. A copy of permits must be submitted along with the security deposit at least 7 days before your event.

Photo/Video Release

The Bremerton Historic Ships Association (BHSA) and its staff may take photographs of events held on board the USS Turner Joy. Attending a group tour grants the BHSA full permission to use photographs, videos, or any other recordings or records of this event. No child will be identified subject to prevailing law. The sole use of these recordings is in promotion of the USS Turner Joy.

I have reviewed all attached information and agree to its terms and conditions.

Signature

Date

Rates

Meeting Space	\$75/hour + \$8/person*	Ward Room, Mess Decks, Enlisted Men's Galley or Chief's Mess. 2 Hour minimum. During regular business hours. Includes self guided tour.
Memorial Service/Reunions	\$200	Includes seating, podium, sound system, and taped music. Color Guard, Rifle Salute, and bugler available based on availability and cannot be guaranteed. During regular business hours. Includes self guided tour.
Enlistment, Re-Enlistment, Retirement Ceremonies	Free (Donations accepted)	During regular business hours. We do ask that should you invite your guests to tour the ship following the ceremony that they return to the gift shop and pay admission prior to touring the ship. Should you choose to have a function on board the ship after the ceremony, all stated rates, rental policies, and procedures apply.
After Hours Events	\$400 + \$8/person*	Any event scheduled after regular business hours (excluding overnights) will be charged this rate. Includes up to 3 hours past regular closing time.
Security Deposit	\$100	A deposit of \$100 will be assessed for group events serving food and/or alcohol. The \$100 cleaning/damage deposit will be refunded within 20 days of your event providing there is no damage or cleaning charges.

* Active Duty in uniform (with ID) and Tin Can Sailors (with membership card) are free.